

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

ASTURIA COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Asturia Community Development District was held on **Tuesday, February 3, 2015 at 2:05 p.m.** at the office of Rizzetta & Company, Inc., located at 5844 Old Pasco Road, Suite 100, Wesley Chapel, Florida 33544.

Present and Constituting a Quorum:

Lane Gardner
Dan Jones
Kevin Jund

Board Supervisor, Chairman
Board Supervisor, Asst. Secretary
Board Supervisor

Also Present Were:

Scott Brizendine
Clifton Fischer
Sarah Warren
Paul Skidmore
Sean Manson

District Manager, Rizzetta & Company, Inc.
District Manager, Rizzetta & Company, Inc.
District Counsel, Hopping Green & Sams, PA
District Engineer, Florida Design Consultants
Developer

FIRST ORDER OF BUSINESS

Oath of Office/ Roll Call

Mr. Fischer called the meeting to order and performed roll call.

SECOND ORDER OF BUSINESS

Public Comments

There were no public comments put forward at this time.

THIRD ORDER OF BUSINESS

**Consideration of Minutes of the Audit
Committee Meeting Held on December 18,
2014**

On a motion by Mr. Gardner seconded by Mr. Jones, with all in favor, the Board of Supervisors approved the minutes of the Audit Committee meeting held on December 18, 2014 as presented for Asturia Community Development District.

FOURTH ORDER OF BUSINESS

Consideration of Minutes of the Board of Meeting Held on December 18, 2014

On a motion by Mr. Gardner seconded by Mr. Jones, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisor's meetings held on December 18, 2014 as presented for Asturia Community Development District.

FIFTH ORDER OF BUSINESS

Consideration of Operation and Maintenance Expenditures for November and December 2014

On a motion by Mr. Gardner seconded by Mr. Jones, with all in favor, the Board of Supervisors approved the Operation and Maintenance Expenditures for November 2014 totaling \$13,652.26 and December totaling \$6,704.54 for Asturia Community Development District.

SIXTH ORDER OF BUSINESS

Public Hearing on Fiscal Year 2013/2014 Budget

On a motion by Mr. Jones, seconded by Mr. Gardner, with all in favor, the Board of Supervisors opened the public hearing on the fiscal year 2013/2014 budget for Asturia Community Development District.

Mr. Fischer stated for the record that the public hearing was duly advertised as required under Florida Statutes and there are no members of the general audience in attendance.

Mr. Fischer reviewed the budget totaling \$7,486 noting that it is based on actual expenses paid from August 15, 2014 through September 30, 2014. He asked if there were any questions on the budget. Hearing none, he asked for a motion to close the public hearing

On a motion by Mr. Jones, seconded by Mr. Gardner, with all in favor, the Board of Supervisors closed the public hearing on the fiscal year 2013/2014 budget for Asturia Community Development District.

On a motion by Mr. Gardner, seconded by Mr. Jones, with all in favor, the Board of Supervisors approved Resolution 2015-09, adopting fiscal year 2013/2104 budget totaling \$7,486.00 for Asturia Community Development District.

SEVENTH ORDER OF BUSINESS

Public Hearing on Fiscal Year 2014/2015 Budget

On a motion by Mr. Jones, seconded by Mr. Gardner, with all in favor, the Board of Supervisors opened the public hearing on the fiscal year 2014/2015 budget for Asturia Community Development District.

Mr. Fischer stated for the record that the public hearing was duly advertised as required under Florida Statutes and there are no members of the general audience in attendance.

Mr. Fischer reviewed the budget totaling \$106,550 that was approved during the organizational meeting and recommended some adjustments be made to various line items to accommodate actual pricing on insurance, costs associated with the statutory requirement for the District to set up and maintain a website and the Interlocal Agreement with the Pasco County Property Appraiser. He inquired whether there would be any field costs coming on line this year and was told that there would not.

On a motion by Mr. Jones, seconded by Mr. Jund, with all in favor, the Board of Supervisors closed the public hearing on the fiscal year 2014/2015 budget for Asturia Community Development District.

On a motion by Mr. Gardner, seconded by Mr. Jones, with all in favor, the Board of Supervisors approved Resolution 2015-10, adopting fiscal year 2014/2015 budget totaling \$106,550.00 for Asturia Community Development District.

EIGHTH ORDER OF BUSINESS

**Consideration of Interlocal Agreement with
Pasco County Property Appraiser**

Mr. Fischer explained that the agreement relates to the preparation of the tax rolls used to submit the assessments to the tax collector each year. There is a \$750 set up fee and a \$150 fee to update it annually. Ms. Warren noted that she made the correction to the agreement changing TSR to Asturia and revised the agreement to provide for automatic annual renewals.

On a motion by Mr. Gardner, seconded by Mr. Jones, with all in favor, the Board of Supervisors approved the Interlocal Agreement with the Pasco County Appraiser for Asturia Community Development District.

NINTH ORDER OF BUSINESS

**Consideration of Resolution 2015-11, Ratifying
the Sale of the Series 2014 Bonds**

Ms. Warren reviewed the resolution for the Board, noting that it essentially ratifies and confirms the actions of the District Chairman, Vice Chairman, Treasurer, Assistant Secretaries, and District Staff in closing the sale of the Series 2014A Bonds in accordance with the terms set forth in prior resolutions.

On a motion by Mr. Gardner, seconded by Mr. Jones, with all in favor, the Board of Supervisors approved Resolution 2015-11, Ratifying the sale of the series 2014 bonds for Asturia Community Development District.

TENTH ORDER OF BUSINESS

Consideration of District Engineer Agreement

Ms. Warren presented the Agreement between the District and Florida Design Consultants relative to providing engineering services for the District. She explained that the agreement also contains work authorizations 1-5 that were originally work authorizations under the agreement between Florida Design Consultants and SR 54 Land Associates, LLC.

On a motion by Mr. Gardner, seconded by Mr. Jund, with all in favor, the Board of Supervisors approved the District Engineer Agreement with Florida Design Consultants for Asturia Community Development District.

ELEVENTH ORDER OF BUSINESS

Consideration of Website Services Agreement

Mr. Fischer stated the Agreement is being presented in response to the law that goes into effect on October 1, 2015 requiring that all Districts own and maintain a website. He explained that while there is no requirement to utilize the services offered by Rizzetta and Company, the advantage of doing so is that Rizzetta will ensure compliance with the current statute, as well as any future changes that may occur. He reviewed the set-up cost (\$1,500) and monthly maintenance fee (\$100) associated with the agreement, noting that there is also an option to set up email addresses for the Board at a cost of \$500 to set up the accounts, plus \$15 a month per line fee that Google is charging Rizzetta for the lines. A brief discussion ensued regarding the advantages of using the District email addresses rather than personal ones, with Ms. Warren noting that one of the requirements of the website is for contact information on each Supervisor to be posted on it.

Ms. Warren recommended that language be added to the actual agreement relative to any additional services needing Board approval, as well as a statement at the end of the agreement stating that items on the website may be subject to a records request and the website provider agrees to comply with any such requests.

On a motion by Mr. Jones, seconded by Mr. Gardner, with all in favor, the Board of Supervisors approved the Website Agreement with Rizzetta & Company for the set up and maintenance of the District website, as well as the email service option for Asturia Community Development District.

TWELFTH ORDER OF BUSINESS

Consideration of Cost Share Agreement

A brief discussion ensued regarding the Agreement between the builders and the developer to share the costs of lot grading by RIPA and Associates. It was noted that based on discussions held earlier this morning there may be a few minor revisions made to the agreement, therefore approval should be in substantial form.

On a motion by Mr. Gardner, seconded by Mr. Jones, with all in favor, the Board of Supervisors approved the Cost Share Agreement in substantial form and authorized the Chairman to execute once finalized for Asturia Community Development District.

THIRTEENTH ORDER OF BUSINESS

Consideration of Disclosure of Public Finance

Ms. Warren explained that once a District has issued bonds, it is required under Florida Statutes to take affirmative action to disclose that public financing is being used to construct the infrastructure. The document sets forth what the District is, how it is governed, the planned improvements, and how assessments will be collected. This document will be required with Pasco County to disclose the District's use of public financing.

On a motion by Mr. Jones, seconded by Mr. Gardner, with all in favor, the Board of Supervisors authorized Management to file the Disclosure of Public Financing With Pasco County for Asturia Community Development District.

FOURTEENTH ORDER OF BUSINESS

Consideration of Other Project Related Matters

A brief discussion was held regarding the requirement to file a public facilities report with the County and the timing for having the District Engineer complete the first one.

Ms. Warren recommended that the Board accept the assignment of the Contract with RIPA & Associates for construction services to the District.

On a motion by Mr. Gardner, seconded by Mr. Jones, with all in favor, the Board of Supervisors accepted the assignment of the contract with RIPA & Associates for construction services for Asturia Community Development District.

FIFTEENTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

Ms. Warren recommended that the Board reschedule an evening meeting to replace the one that was cancelled on December 2nd. Following a brief discussion, it was decided to move the remaining meetings for fiscal year 2014/2015 to the first Thursday of each month at 3:00 p.m. at the offices of Florida Design Consultants, with evening meetings to be held in March, May, July, and September.

On a motion by Mr. Gardner, seconded by Mr. Jones, with all in favor, the Board of Supervisors authorized Staff to submit the required meeting notices associated with changing the meeting schedule to the first Thursday of each month at 3:00 p.m. (with the exception of the months of March, May, July, and September when they will meet at 5:00 p.m.) at the offices of Florida Design Consultants, located at 3030 Starkey Boulevard, New Port Richey, FL 34655 for Asturia Community Development District.

B. District Engineer
No Report.

C. District Manager

Mr. Fischer reminded the Board that the next regular meeting is now scheduled for March 5, 2015 at 5 p.m. at the offices of Florida Design Consultants providing their conference room is available. He stated that he would advise the Board as to the location once finalized.

SIXTEENTH ORDER OF BUSINESS

Supervisor Requests and Audience Comments

There were no Supervisor requests or audience comments.

SEVENTEENTH ORDER OF BUSINESS

Adjournment

On a motion by Mr. Gardner, seconded by Mr. Jones, with all in favor, the Board adjourned the Board of Supervisors' meeting at 3:00 p.m. for Asturia Community Development District.


Secretary/Assistant Secretary
Chairman/Vice-Chairman